

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**GREATER LAKES/SAWGRASS BAY
COMMUNITY DEVELOPMENT DISTRICT**

The audit review committee meeting of the Board of Supervisors of the Greater Lakes/Sawgrass Bay Community Development District was held on **Wednesday, August 29, 2018 at 11:06 a.m.** at the Cagan Crossings County Library, located at 16729 Cagan Oaks, Clermont, FL 34714.

Present and constituting a quorum were:

James Walker	Board Supervisor, Chairman
Marian Fowler	Board Supervisor, Vice Chairperson
Ian Kaneshige	Board Supervisor, Assistant Secretary
Ismael Garcia	Board Supervisor, Assistant Secretary
Curt Wilkinson	Board Supervisor, Assistant Secretary

Also present were:

Anthony Jeancola	District Manager, Rizzetta & Company, Inc.
Amy Pitsch	District Counsel, Greenspoon Marder Law <i>(via phone)</i>

Audience Members	Present
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FIRST ORDER OF BUSINESS

Call to Order

Mr. Jeancola called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

**Consideration of Auditor Selection
Evaluation Criteria**

Mr. Jeancola discussed the auditor selection evaluation criteria with the Audit Review Committee Members. Mr. Jeancola stated that the criteria for an auditor was; the ability of personnel, experience, understanding of the scope of work, the ability to furnish required services and price. He stated that there was an option to exclude price. The Audit Review Committee Members discussed the criteria and point system. They opted to include price and keep all criteria at 20 points each.

THIRD ORDER OF BUSINESS

**Consideration of Audit Proposal
Instructions**

Mr. Jeancola reviewed the proposal instructions with the Audit Review Committee Members. Mr. Jeancola stated that a submittal date will be determined based on advertising guidelines for the September meeting or even the and October meeting. Mr. Walker does not see a reason to hold a meeting in September. Therefore, the proposals will be considered in the October meeting.

On a motion by Mr. Walker, seconded by Ms. Fowler, with all in favor, the Audit Review Committee Members accepted the Audit RFP documents as set forth with an October 17th, 2018 audit review committee meeting, for Greater Lakes/Sawgrass Bay Community Development District.

FOURTH ORDER OF BUSINESS

**Consideration of Advertisement for
Proposals for Annual Auditing
Services**

Mr. Jeancola asked if the Audit Review Committee Members preferred to solely rely on the newspaper advertisement or if they approved Rizzetta & Co. Inc. also soliciting proposals in addition to advertising. The committee agreed.

FIFTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Walker, seconded by Mr. Garcia, with all in favor, the Audit Review Committee Members adjourned the meeting at 11:12 a.m. for Greater Lakes/Sawgrass Bay Community Development District.


Assistant Secretary


Chairperson/Vice Chairperson