

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**GREATER LAKES/SAWGRASS BAY  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Greater Lakes/Sawgrass Bay Community Development District was held on **Wednesday, May 18, 2016 at 11:03 a.m.** at the Cagan Crossings County Library, located at 16729 Cagan Oaks, Clermont, FL 34714.

Present and constituting a quorum were:

James Walker	<b>Board Supervisor, Chairman</b>
Marian Fowler	<b>Board Supervisor, Vice Chairperson</b>
Ismael Garcia	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Anthony Jeancola	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Grant Phillips	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Tina Garcia	<b>Greenspoon Marder Law</b>
Tad Kasbeer	<b>District Engineer, Dewberry Engineering (via phone)</b>
Nick Christakos	<b>Representative, DR Horton (joined in progress)</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Jeancola called the meeting to order and conducted roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments on the Agenda**

It was noted that there were no members of the general audience in attendance.

**THIRD ORDER OF BUSINESS**

**Staff Reports**

- A. District Counsel  
No report.
  
- B. District Manager  
Mr. Jeancola informed the Board that this is an election year and he will be presenting the election documents for Board approval at the July meeting. He noted that seats one, two and three will be up for election in November.

Mr. Jeancola confirmed that his office would be sending out a reminder notice relative to the annual Form 1 submission requirement. He noted that there are substantial fines for failure to comply with the July 1 deadline.

- C. District Engineer  
Mr. Walker asked that Mr. Kasbeer work with Management on any wall encroachments that occur with pool installations. Mr. Kasbeer indicated that he would do so.
  
- D. District Consultant  
Not present.

**FOURTH ORDER OF BUSINESS**

**Consideration of the Minutes of the  
Board of Supervisors' Regular Meeting  
held on February 17, 2016**

Mr. Jeancola stated that the minutes were reviewed by District Counsel.

On a motion by Mr. Walker, seconded by Mr. Garcia, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' Regular Meeting held on February 17, 2016 for Greater Lakes/Sawgrass Bay Community Development District.

**FIFTH ORDER OF BUSINESS**

**Consideration of Operation and  
Maintenance Expenditures for January,  
February and March**

Mr. Jeancola reviewed the expenditures for the Board and confirmed that expenditures were running in line with the budget.

On a motion by Ms. Fowler, seconded by Mr. Walker, with all in favor, the Board of Supervisors approved the Operations and Maintenance Expenditures for January 2016 in the amount of \$21,607.04, February 2016 totaling \$6,925.08, and March 2016 totaling \$30,727.30 for Greater Lakes/Sawgrass Bay Community Development District.

**SIXTH ORDER OF BUSINESS**

**Presentation of Monthly Maintenance  
Inspection Report(s), Down to Earth,  
January and February 2016**

The Board of Supervisors reviewed the reports from Down to Earth. A request was made that Down to Earth be informed that there is funding in the budget to run the sprinklers if it gets dry again.

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**SEVENTH ORDER OF BUSINESS**

**Discussion of Action Relating to Claim  
Against D.R. Horton Related to Wall  
Damage**

Ms. Garcia provided general updates pertaining to the pending litigation applicable to the wall issue. She informed the Board that DR Horton has agreed to stall the Statute of Limitations indefinitely.

**EIGHTH ORDER OF BUSINESS**

**Discussion on Painting of Main Entrance  
Sign**

Mr. Jeancola informed the Board that while proposal requests have been made to various vendors, the District has received limited response back. He will continue to request proposals accordingly and asked for authorization to have the Chairman review the proposals received and approve a vendor based on a not-to-exceed amount.

On a motion by Ms. Fowler, seconded by Mr. Garcia, with all in favor, the Board of Supervisors authorized the Chairman to work with Staff on painting the entrance sign with a not-to-exceed amount of \$2,000 for Greater Lakes/Sawgrass Bay Community Development District.

**NINTH ORDER OF BUSINESS**

**Presentation of Fiscal Year 2016/2017  
Proposed Budget**

Mr. Jeancola presented the Fiscal Year 2016/2017 proposed budget totaling \$258,600, noting that it maintains the current assessment level, as requested by the Board. He reviewed the two step budget process that sets a maximum assessment level as the first step and calls for a public hearing at least sixty days later to finalize the budget. It was noted that once approved, the proposed assessment level cannot be increased. A brief discussion was held regarding the selection of a date for the public hearing, with Mr. Jeancola confirming that the July meeting would meet the required 60-day waiting period.

On a motion by Mr. Walker, seconded by Ms. Fowler, with all in favor, the Board of Supervisors approved Resolution 2016-01, approving the Fiscal Year 206/2017 proposed budget totaling \$258,600 and setting the public hearing for July 20, 2016 at 11:00 a.m. at the Cagan Crossings County Library, located at 16729 Cagan Oaks, Clermont, FL 34714 for Greater Lakes/Sawgrass Bay Community Development District.

**TENTH ORDER OF BUSINESS**

**Announcement of Number of Registered  
Voters**

Mr. Jeancola announced that as of April 15, 2016 there were 222 registered voters residing in the District and as previously mentioned this dictates that there will be a Landowner Election held in the fall. The election documents will be presented at the July meeting.

**ELEVENTH ORDER OF BUSINESS**

**Ratification of Spring Annuals Proposal**

Mr. Jeancola stated that the Chairman approved the proposal for the installation of 300 spring annuals at a cost of \$405 and asked for a motion to ratify the action.

On a motion by Ms. Fowler, seconded by Mr. Garcia, with all in favor, the Board of Supervisors ratified the approval of the proposal from Down to Earth for spring annuals totaling \$405 for Greater Lakes/Sawgrass Bay Community Development District.

**TENTH ORDER OF BUSINESS**

**Supervisor Requests and Audience  
Comments**


There were no Supervisor requests or audience comments.


Mr. Jeancola announced that the next meeting was scheduled for June 15, 2016, but the Board would most likely not meet again until the July public hearing.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Walker, seconded by Ms. Fowler, with all in favor, the Board adjourned the meeting of the Board of Supervisors at 11:25 a.m. for Greater Lakes/Sawgrass Bay Community Development District.

  
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Assistant Secretary

  
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Chairman/Vice Chairman